

GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION

2021 SCHOOL BOARD ELECTION HANDBOOK

SUPPORT YOUR SCHOOLS....BECOME A SCHOOL BOARD TRUSTEE



School Board Election Handbook

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School Board Election Handbook

Alberta schools boards help shape the future of public education by governing school divisions. The provincial government, through the Minister of Education, grants school boards the authority to make decisions regarding the direction and quality of local public education. Accountability to the public is demonstrated through the election of local school board trustees every four years.

The key responsibility for trustees is to stay in touch with community stakeholders so that they understand and reflect in their decision-making, what all citizens' value and want from their local public schools. It's important to note that trustees do not represent any one school, neighbourhood or community. Rather, they make decisions based on the needs of the entire school division. As elected officials, trustees have many responsibilities, including:

- Setting school division goals to help ensure students have the knowledge and skills that enable them to be better prepared for life;
- Planning school division priorities based on provincial curriculum requirements, community input, available resources and best practices in education;
- Approving an annual school division budget based on Alberta Education expectations and strategic priorities;
- Developing policies to guide school division administration and employees towards division goals;
- Ensuring the community is regularly informed about the work and achievements of the school division;
- Advocating on behalf of the school community to provincial decision-makers and stakeholders on important issues that affect education, and to ensure education is a top priority; and
- Providing opportunities for public input into board decision making.

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ROLE OF THE TRUSTEE

Board Policy 3

The role of the trustee is to contribute to the work of the Board as it carries out its mandate to govern and achieve its vision, mission, beliefs and values and principles. The oath of office taken by each trustee when s/he assumes office binds that person to work diligently and faithfully in the cause of public education.

The Board of Trustees is a corporation. The decisions of the Board in a properly constituted meeting are those of the corporation. A trustee who is given corporate authority to act on behalf of the Board may carry out duties individually but only as an agent of the Board. In such cases, the actions of the trustee are those of the Board which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the Division.

1. Specific Responsibilities of Individual Trustees

- 1.1 Become familiar with Division policies and procedures, meeting agendas and reports in order to participate in Board business.
- 1.2 In alignment with Board engagement efforts, provide for the engagement of parents, students and the community in matters related to education.
 - 1.2.1 Respectfully bring forward and advocate for local issues and concerns prior to a Board decision
 - 1.2.2 Interpret the needs of the community to the Board and the Board's actions to those we serve.
 - 1.2.3 Liaise with designated School Council(s).
- 1.3 Refer administrative matters to the Superintendent. The trustee, upon receiving a complaint from a parent or community member about operations, will refer the parent or community member back to the school or department and will inform the Superintendent of this action.
- 1.4 Keep the Board Chair and Superintendent informed in a timely manner of all matters coming to his/her attention that might affect the Division. Personnel matters are to be brought to the Board Chair and Superintendent only.
- 1.5 Assist the Superintendent with counsel and advice, providing the benefit of the trustee's judgment, experience and familiarity with the community.
- 1.6 Refer queries or issues and problems not covered by Board policy or Administrative Procedure, to the Board for corporate discussion and decision.
- 1.7 Attend meetings of the Board; participate in, and contribute to, the decision of the Board in order to provide the best solutions possible for education within the Division.
- 1.8 Support the decisions of the Board and refrain from making any statements that may give the impression that such a statement reflects the corporate opinion of the Board when it does not.

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- 1.9 When delegated responsibility, will exercise such authority within the defined limits in a responsible and effective way.
- 1.10 Participate, subject to Board approval, in Board/trustee development sessions so that the quality of leadership and service in the Division can be enhanced.
- 1.11 Stay current with respect to provincial, national and international educational issues and trends.
- 1.12 Share the materials and ideas gained with fellow trustees following a trustee development activity or meetings in a timely manner.
- 1.13 Contribute to a positive and respectful learning and working culture both within the Board and the Division.
- 1.14 Attend Division or school functions when possible.
- 1.15 Become familiar with, and adhere to Policy 4 – Trustee Code of Conduct.
- 1.16 Report any violation of the Trustee Code of Conduct to the Board during an in-camera session. If practical, the issue is first to be reported to the Board Chair.

2. Board Orientation

As a result of elections, the Board may experience changes in membership. To ensure continuity and facilitate smooth transition from one Board to the next following an election, trustees must be adequately briefed concerning existing Board policy and practice, statutory requirements, initiatives and long-range plans.

The Board believes a Division orientation program is necessary for effective trusteeship. All trustees are expected to attend all aspects of the orientation program.

- 2.1 The Division will offer an orientation program for all trustees that provide information on:
 - 2.1.1 Role of the trustee and the Board;
 - 2.1.2 Organizational structures and procedures of the Division;
 - 2.1.3 Board policy, agendas and minutes;
 - 2.1.4 Existing Division initiatives, annual reports, budgets, financial statements and long-range plans;
 - 2.1.5 Division programs and services;
 - 2.1.6 Board's function as an appeal body; and
 - 2.1.7 Statutory and regulatory requirements, including responsibilities with regard to conflict of interest.
- 2.2 The Division will provide financial support for trustees to attend Alberta School Boards Association and Public School Boards Association of Alberta sponsored seminars and orientation events.
 - 2.2.1 The Division will provide financial support for trustees to attend Alberta Education sponsored trustee workshops or information sessions.

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2.3 The Board Chair and Superintendent are responsible for developing and implementing the Division's orientation program for trustees.

2.3.1 The Superintendent will provide each trustee with access to the references listed in Policy 3 Appendix – Services, Materials and Equipment Provided to Trustees at the organizational meeting following a general election or at the first regular meeting of the Board following a by-election.

2.3.2 The Board Policy Handbook and the Administrative Procedures Manual are available on the Division web page for trustees.

2.4 Incumbent trustees are encouraged to help newly elected trustees become informed about the history, function, policies, procedures and issues.

Legal Reference: Section 33, 34, 51, 52, 53, 64, 67, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96 Education Act
Section 6 Commissioner of Oaths Act

Approved: November 2005

Amended: May 5, 2010, March 16, 2011, October 7, 2015, March 21, 2018, March 11, 2020

TRUSTEE CODE OF CONDUCT

Board Policy 4

Each trustee, representing all public school supporters of the community and responsible to this electorate through the democratic process, recognizes:

- That fellow citizens have entrusted them, through the electoral process, with the educational development of the children and youth of the community.
- That trustees are the children's advocates and their first and greatest concern is the best interest of each and every one of these children without distinction as to who they are or what their background may be.
- That trustees are educational leaders who realize that the future welfare of the community, of the Province, and of Canada depends in the largest measure upon the quality of education they provide in the public schools to fit the needs of every learner.
- That legally the authority of the Board is derived from the Province which ultimately controls the organization and operation of the Division and which determines the degree of discretionary power left with the Board and the people of this community for the exercise of local autonomy.
- That trustees must never neglect their personal obligation to the community and their legal obligation to the Province, nor surrender these responsibilities to any other person, group or organization but that, beyond these, trustees have a moral and civic obligation to the Nation which can remain strong and free only so long as public schools in Canada are kept free and strong.

In carrying out the role of trustee, the Board expects members to adhere to the following Code of Conduct:

1. Devote time, thought and study to the duties of a trustee so that they may render effective and creditable service.
2. Work with their fellow trustees in a spirit of harmony and cooperation in spite of differences of opinion that arise during vigorous debate of points of issue.
3. Consider information received from all sources and base personal decisions upon all available facts in every case; un-swayed by partisan bias of any kind, and thereafter, abide by and uphold the final majority decision of the Board.
4. Work together with fellow trustees to communicate to the electorate all the facts about our schools.
5. Respect issues of a sensitive or confidential nature; confidential information will not be shared or disclosed.
6. Provide leadership to the community through setting goals and policies for educational programs and by regularly evaluating these in the light of the wishes and expectations of the community.

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7. Remember at all times that individual trustees have no legal authority outside the meeting of the Board, and therefore relationships with school staff, the community, and all media of communication is to be conducted on the basis of this fact.
8. Resist every temptation and outside pressure to use the trustee position to benefit either oneself or any other individual or agency apart from the total interest of the Division.
9. Recognize that a key responsibility of the Board is to establish the policies by which the system is to be administered, and that the administration of the educational program and conduct of school business will be left to the Superintendent and Division staff.
10. Encourage cooperation from stakeholders with respect to establishing policies, when appropriate.
11. Support the provincial and national school board association for the future of trusteeship in this Province and the Nation.
12. Provide effective trustee service to the community in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and perpetuation of our representative democracy.
13. Represent the Board responsibly in all Board-related matters with proper decorum and respect for others.
14. Represent the needs of the community to the Division and the Division's actions to those we serve.
15. While elected from specific wards, trustees must represent the best interests of the entire Division.
16. Declare any conflict of interest between personal life and the position on the Board as outlined in Board Policy 7, section 12.
17. Consequences for the failure of individual trustees to adhere to the Trustee Code of Conduct are specified in Policy 4, Appendix A – Trustee Code of Conduct Sanctions.

Legal Reference: Section 33, 34, 51, 52, 53, 64, 67, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96 Education Act

Approved: November 2005
Amended: May 20, 2015, March 21, 2018, March 11, 2020

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After reading and agreeing that as a candidate one could adhere to the *Role of the Trustee* and the *Trustee Code of Ethics*, interested candidates are encouraged to read further into the Grande Yellowhead Public School Division's *Board Policies* to gain a better understanding of the fundamental principles and operations of a school division board.

The Board Policies are available on the Grande Yellowhead Public School Division website at <https://www.gypsd.ca/our-board/board-policies>.

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DIVISION FOUNDATIONAL STATEMENTS

Policy 01

OUR VISION

Our Division endeavours to provide each student with the opportunity to fulfill their potential and pursue their dreams.

OUR MISSION

We nurture each student's education and well-being within an inclusive rural learning community.

OUR BELIEFS AND VALUES

- The parent is the primary advocate of the child.
- Every individual has the right to a welcoming, caring, respectful, safe and inclusive learning environment.
- Rural communities contribute to the success of all our students.
- All students develop a passion for life-long learning, innovation and excellence.
- Learning is a shared responsibility between students, parents, schools and communities.
- Learners are well prepared for active citizenship.

We adhere to the following core values:

- Integrity
- Trust
- Honesty
- Mutual Respect
- Courage
- Commitment

Priorities:

- Student Learning
- Teaching and Leadership Excellence
- Community Engagement

Legal Reference: Preamble, Section 3, 7, 11, 18, 25, 27, 33, 35.1, 51, 52, 53, 76, 222 Education Act
Fiscal Planning and Transparency Act
Guide to Education ECS to Grade 12
Policy and Requirements for School Board Planning and Reporting
School Authority Planning and Reporting Reference Guide

Approved: November 2005

Amended: March 5, 2008, October 7, 2015, March 21, 2018, April 18, 2018, November 20, 2019

ROLE OF THE BOARD

Policy 02

As the corporate entity with natural person powers established by provincial legislation and given authority by the Education Act and attendant Regulations and the corporate body elected by the electors that support Grande Yellowhead Public School Division, the Board ensures the provision of quality educational opportunities to maximize all students' learning potential throughout the course of their Early Childhood Services (ECS) to Grade 12 public school education.

The Board is responsible for the development of policies and goals to govern the Division and educational services to students' resident within the Division. In keeping with the requirements of government legislation, and the values of the electorate, the Board will establish priorities and initiatives.

Specific Areas of Responsibility

1. Accountability for Student Learning

- 1.1 Provide overall direction for the Division by establishing mission, vision, strategic priorities and key results.
- 1.2 Support the establishment of a welcoming, caring, respectful and safe learning environment within the Division.
- 1.3 Annually approve process and timelines for the refinement of the Three-Year Education Plan.
- 1.4 Identify Board priorities and initiatives at the outset of the annual Three-Year Education Planning process.
- 1.5 Enable the infusion of cultural perspectives within student learning, as defined by each community.
- 1.6 Enable and support the development of pathways beyond the residential school legacy.
- 1.7 Enable processes to support quality teaching.
- 1.8 Provide for school and program reviews as necessary to monitor the achievement of outcomes.
- 1.9 Monitor progress toward the achievement of student outcomes and Board priorities and initiatives. Monitor the effectiveness of the Division in achieving established priorities, desired results and key performance indicators.
- 1.10 Annually approve the rolling Three-Year Education Plan/Annual Education Results Report for submission to Alberta Education and for distribution to the public.
- 1.11 Explore the use of natural person powers to enhance opportunities for student learning.

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2. Community Assurance

- 2.1 Make data informed decisions which reflect community values and represent the interests of the entire Division.
- 2.2 Ensure the roles and responsibilities of the Board are effectively communicated to stakeholders.
- 2.3 Engage the community in a dialogue about Division programs, needs and priorities.
- 2.4 Establish processes and provide opportunities for community engagement.
- 2.5 Establish a forum for student engagement.
- 2.6 Annually report Division results.
- 2.7 Meet annually with the Council of School Council Chairs.
- 2.8 Develop procedures for and hear appeals as required by statute and/or Board policy.
- 2.9 Model a culture of respect, integrity, openness and transparency.
- 2.10 Establish plans for collaborative work between the Division and First Nations, Métis and Inuit.
- 2.11 Develop culturally appropriate protocols to guide the Division.

3. Accountability to Provincial Government

- 3.1 Act in accordance with all statutory requirements to implement provincial and educational standards and policies.
- 3.2 Perform Board functions required by governing legislation and existing Board policy.
- 3.3 Respond to requests for information, provide feedback and or communicate significant issues as they impact our Division.
- 3.4 Ensure all students, staff and Division leaders learn about First Nations, Métis and Inuit perspectives, experiences and contributions throughout history; treaties, and the history and legacy of residential schools.

4. Fiscal Accountability

- 4.1 Within the context of results-based budgeting, approve budget assumptions/principles and establish priorities at the outset of the budget process.
- 4.2 Approve the budget annually and ensure resources are allocated to achieve Board priorities and initiatives.
- 4.3 Approve annual fees for transportation and tuition.
- 4.4 Approve expense reimbursement rates.
- 4.5 Approve substantive budget adjustments when necessary.
- 4.6 Monitor the fiscal management of the Division, through receipt of at minimum quarterly variance analyses and year-end projections.

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- 4.7 Receive the Audit Report and ensure the management letter recommendations are addressed.
 - 4.8 Approve annually the Three-Year Capital Plan for submission to Alberta Education by the date due.
 - 4.9 Approve borrowing for capital expenditures within provincial restrictions.
 - 4.10 Set the parameters for negotiations after receiving advice from the Superintendent.
 - 4.11 At its discretion, ratify Memoranda of Agreement with bargaining units.
 - 4.12 Approve the Superintendent's contract.
 - 4.13 Approve annually signing authorities for the Division.
 - 4.14 Approve investment parameters.
 - 4.15 Approve transfer of funds to/from reserves.
 - 4.16 Annually report financial results to community stakeholders.
 - 4.17 Ensure all non-instructional programs are regularly reviewed to test the relevancy, effectiveness, and efficiency of the programs against desired outcomes.
 - 4.18 Approve external auditors.
5. Board/Superintendent Relations (First Team)
- 5.1 Select the Superintendent.
 - 5.2 Provide the Superintendent with clear corporate direction.
 - 5.3 Delegate, in writing, administrative authority and identify responsibility subject to provisions and restrictions in the Education Act.
 - 5.4 Respect the authority of the Superintendent to carry out executive action and support the Superintendent's actions which are exercised within the delegated discretionary powers of the position.
 - 5.5 Demonstrate respect, integrity, and support, which is then conveyed to the staff and the community.
 - 5.6 Annually evaluate the Superintendent utilizing Policy 12 – Role of the Superintendent.
 - 5.7 Annually review compensation.
 - 5.8 Provide for Superintendent succession planning as required.
6. Board Development
- 6.1 Develop a plan for governance excellence in fiduciary, strategic, and generative engagement modes.
 - 6.2 Annually evaluate Board effectiveness in meeting performance indicators and determine a positive path forward.

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7. Policy

- 7.1 Determine the goals and objectives the Division plans to pursue.
- 7.2 Identify how the Board is to function.
- 7.3 Monitor policies and policy impact to determine if policy is producing the desired results, at a minimum of every two (2) years.

8. Political Advocacy

- 8.1 Act as an advocate for public education and the Division.
- 8.2 Identify issues for advocacy on an ongoing basis.
- 8.3 Develop a plan for advocacy including focus, key messages, relationships and mechanisms.
- 8.4 Promote regular meetings and maintain timely, frank and constructive communication with locally elected officials.
- 8.5 Arrange meetings with elected provincial and federal government officials to communicate and garner support for education.

Selected Responsibilities

The Board will:

- 1. Acquire and dispose of land and buildings; ensures titles and services to or enforceable long-term interests in land are in place prior to capital project construction.
- 2. Approve school attendance areas.
- 3. Approve religious instruction in any school.
- 4. Name schools and other Board-owned facilities.
- 5. Provide for recognition of students, staff and community.
- 6. Make a recommendation to the Minister for the dissolution of a School Council.
- 7. Hear presentations of School Continuous Improvement Plans.
- 8. Approve all joint-use agreements.
- 9. Approve specific Board initiatives to be funded.

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10. Approve all contracts for goods and services with the Division that exceed a value of two hundred thousand dollars (\$200,000) unless such contracts follow explicitly from budget approval.

11. Approve new leases; such leases to include any provisions for the placement or modification of facilities by outside agencies.

12. Name trustee(s) to serve on Ad Hoc Committee(s).

13. Approve the School Calendar.

14. Hear, in accordance with Policy 13 – Appeals to the Board, unresolved student or staff complaints of discrimination or harassment.

15. Approve International Student Travel

Legal Reference: Section 33, 51, 52, 53, 54, 55, 60, 67, 138, 139, 222 Education Act
Fiscal Planning and Transparency Act
Local Authorities Elections Act
Borrowing Regulation
Disposition of Property Regulation
Early Childhood Services Regulation
Investment Regulation
School Fees Regulation
Trust and Reconciliation Commission Calls to Action

Approved: November 2005

Amended: May 5, 2010, March 16, 2011, October 2, 2013, March 15, 2017, March 21, 2018, March 11, 2020

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This is an information guide and as such it has no legislative sanction. For clarification please refer to the *Local Authorities Election Act*.

Nomination Day

The Nomination Period is January 1, 2021 - September 20, 2021.

For all wards of Grande Yellowhead Public School Division, nomination papers will only be received by the Returning Officer at Grande Yellowhead Public School Division Administration Building, 3656 1 Ave, Edson, Alberta T7E 1S8.

Every nomination must be accompanied by a **cash deposit** of \$500.00 (**cheques will not be accepted**).

Qualifications of Candidates

To be nominated as a candidate in the school board election under the *Local Authorities Election Act*, a person must be eligible under section 21 of the *Local Authorities Election Act* and section 74 of the *Education Act* to be elected to office and not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*.

Advanced Vote

Requirements to Vote

Advanced Vote dates are permitted as alternative dates for voting. Individuals do not have to declare any special circumstances to be permitted to vote at the Advanced Vote. Each voter must sign a Voting Register (Form 8) and present the required voter identification. Any person who does not comply with the legislation will not be allowed to vote. Please access the GYPSD website for the appropriate dates.

The Alberta School Boards Association provides online information resources on its website <https://www.asba.ab.ca> for candidates to further understand the responsibilities of serving on a school board and the eligibility requirements for becoming a school board trustee.

Forms, regulations and the 2021 School Board Election Information Package by Alberta Education can be accessed on Alberta Education's website www.alberta.ca/education.

For information regarding the nomination and election process, please contact the Returning Officer:

Mr. Sean Nicholson
Corporate Secretary-Treasurer
3656 1 Ave
Edson, AB, T7E 1S8
Email: seannich@gypsd.ca

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Election Day

Monday, October 18, 2021. Lobstick:

Voting Stations

The list of voting stations can be found on the GYPSD website, local municipality's websites and in the local newspaper. Click the below links to see the list of voting stations:

Who can vote?

In accordance with Section 47 of the *Local Authorities Election Act* a person must:

- (a) be at least 18 years old,
- (b) be a Canadian citizen, and
- (c) Have resided in Alberta for the 6 consecutive months immediately preceding Election Day and the person's place of residence is located in the area on Election Day.

In accordance with section 74 of the Education Act, where a separate school district is established, an individual residing within the boundaries of the separate school district who is of the same faith as those who established that district, whether Protestant or Roman Catholic, (a) is a resident of the separate school district, and (b) is not a resident of the public school district.

FORM 4**NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE**

Local Authorities Election Act
(Sections 12, 21, 22, 23, 27, 28, 47,
68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 21 and 27 of the Local Authorities Election Act and section 33(c) of the Freedom of Information and Protection of Privacy Act. The personal information will be managed in compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions concerning the collection of this personal information, please contact the Secretary-Treasurer, at 780-723-4471.

LOCAL JURISDICTION: **GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION**, PROVINCE OF ALBERTA

We, the undersigned electors of _____ nominate:
Name of local Jurisdiction and Ward (if applicable)

_____ of
(Candidates Surname) (Given Names)

_____ as a candidate
(Complete Address and Postal Code)

at the election about to be held for the office of _____
(Office Nominated for: School Trustee and Ward No.)

of _____, Alberta.

Signature of at least **25 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the Local Authorities Election Act and Section 4(4) of the Education Act (if applicable). If a city or a board of trustees under the Education Act passes a bylaw under section 27(2) of the Local Authorities Election Act, then the signature of up to 100 electors eligible to vote may be required.

Printed name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under section 21 and 47 (and section 12, in case of summer villages) of the Local Authorities Election Act and section 4(4) of the Education Act (if applicable) to be elected office;
- THAT I am not otherwise disqualified under section 22 or 23 of the Local Authorities Election Act;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 68.1, 151, and Part 5.1 of the Local Authorities Election Act and section 4(4) of the Education Act (if applicable) and understand their contents;
- THAT I am appointing

(Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent) (if applicable)

as my official agent.

- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the Local Authorities Election Act and the Education Act and resident in the local jurisdiction on the date of signing this nomination.

Print name as it should appear on the ballot:

(Candidate's Surname)

(Given Names (may include nicknames, but not titles, i.e., Mr., Mrs., Dr.))

SWORN (AFFIRMED) before me

at the _____ of _____,
in the province of Alberta,
this _____ day of _____, 20__.



(Candidate's Signature)

Signature of Returning Officer or Commissioner for Oaths
Or notary public in and for Alberta
(Also included printed or stamped name and expiry date)

Commissioner for Oaths stamp

RETURNING OFFICER'S ACCETANCE

Returning Officer signals acceptance by signing this form:

Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE
STATEMENT**

**NOMINATION PAPERS WITH THE NOMINATION FEE WILL BE RECEIVED BY THE RETURNING OFFICER
BETWEEN THE HOURS OF 8:00 A.M. – 12:00 NOON AND 1:00 P.M. – 4:30 P.M. MONDAY – FRIDAY FROM
JANUARY 1, 2021 – SEPTEMBER 20, 2021 AT THE GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION
CENTRAL OFFICE AT 3656 1 AVE, EDSON, AB T7E 1S8.**

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After the Election

The role of trustee is an important one. Each year school boards make decisions that have a tremendous impact on our local communities and individual residents. There are a few important dates that successful candidates would need to mark in their calendars.

The swearing-in ceremony for trustees will take place at the Centre for Education the day following the election.

A mandatory, three-day board orientation will be held in the days following the election. The office of the superintendent will provide further information to successful candidates.

Following the orientation, The board's organizational meeting will take place on Wednesday, October 27, 2021 with the trustees' regular board meeting to follow.