Grande Yellowhead
Public School Division

Information for Direct Deposit

The information collected on this form is confidential and will be used solely for the purpose to deposit your payroll funds directly into your bank account. We will not release this information for any other purpose.

Name of Account Holder

Last name First name

Address
Apt #, Street

City/Town Prov Postal Code Phone number

If you have a **personalized cheque** for your bank account please attach one to this form with "VOID" written on the front

or

attach a Payroll Direct Deposit Instruction form or void cheque available from your online banking website

or

if you **do not** have a personalized cheque or Payroll Direct Deposit instruction form, take this form to where your account is located and have a financial institution officer sign and stamp to verify the above banking information.

Bank Information

Name of Bank

Branch Number	Bank Number	Account Number

Bank Stamp

Financial Institution Officer's signature Phone Number Date

I acknowledge that Grande Yellowhead Public School Division will make all payroll funds due to me by direct deposit.

Employee's Signature Phone Number Date