

MINUTES TEMPLATE

(School Name) School Council
Regular Meeting – Minutes
(Date)

Attendance:

1. Call to order:
2. Approval of Agenda
3. Approval of Minutes
 - a.
4. Financial Report – Treasurer
 - a.
5. Committee Reports
 - a.
6. Old Business
 - a.
7. Principal's Report
 - a.
8. Trustee Update
 - a.
9. New Business
 - a.
10. Next Meeting
11. Adjourn

(School Logo)