



Form 516-01

TECHNOLOGY PROCUREMENT REQUEST

Date: _____ School Name: _____

Principal Name: _____

Software/Hardware requesting: _____

Total Amount: _____

Is there an annual fee? If yes, please indicate the amount.

Describe the specific software or hardware that you are requesting. Attached hyperlinks if possible.

Is this request to replace existing hardware or software? Yes No

Please describe how this purchase is strategic to the accomplishment of District curriculum goals and/or how it will enhance student learning.

Budget line for charges to be applied to:

Principal Signature Approving Request