



Minutes of the Regular Board of Trustees Meeting of
Grande Yellowhead Public School Division

Meeting Number 2

September 20, 2023 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

TRUSTEE ATTENDANCE:

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
D. Delisle	Absent
F. Fowler	Present
D. Karpluk, Chair	Present
Y. Oshanyk	Present
J. Pettitt	Present

ADMINISTRATION ATTENDANCE:

- C. Lewis, Superintendent of Schools
- Dr. Harding, Assistant Superintendent – Division Supports and Services
- C. Aschenmeier, Assistant Superintendent – Division Supports and Services
- S. Nicolson, Assistant Superintendent – Business Services
- C. Van Neck, Director of Transportation
- S. Graham, Division Principal
- N. Gilks, Special Projects Manager
- K. Gilks, Teacher Supervisor – Education Technology
- K. Brook, Executive Assistant
- L. Lee, Director of Information Technology
- J. Albrecht, Teacher Consultant

DELEGATIONS PRESENT:

School Administration/Staff/Students: Steven Ripkens, Kristin Basaraba, Heidi Zadderey, Jazlynn Mochniuk, Rylen Davidson, Morgan Szautner, Tara Davidson

CALL TO ORDER

Chair Karpluk called the meeting to order at 1000 hours.

NATIONAL ANTHEM

LAND ACKNOWLEDGEMENT

ANNOUNCEMENTS

Thank you to all staff for welcoming our students back
Orange Shirt Day is on September 29th
National Day for Truth and Reconciliation is on September 30th
October 5th is the 29th anniversary of World Teachers' Day

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Thank you to our schools for their support of the Terry Fox Foundation

CHANGES TO THE AGENDA

Additions of 8.1.2. Letter from Minister Re: Social Studies Draft Curriculum

2023-090

APPROVAL OF THE AGENDA

Trustee Caputo moved that the Board approve the agenda, as amended.

Carried

2023-091

APPROVAL OF THE MINUTES

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of August 23, 2023.

Carried

BUSINESS ARISING FROM THE MINUTES

None.

2023-092

Move into Closed Session

Trustee Bobilek moved that the Board go into Closed Session at 1009 hours.

Carried

2023-093

Move out of Closed Session

Trustee Oshanyk moved that the Board come out of Closed Session at 1052 hours.

Carried

2023-094

Trustee Eligibility

Trustee Caputo moved that as Trustee Delisle is working for another school division, he is ineligible in remaining as a Trustee on the GYPSD Board.

Carried

DELEGATION / PRESENTATION

None.

SPOTLIGHT ON STUDENTS

- Work Experience Student, Rylen Davidson, Parkland Composite High School
- Minister's Youth Council & Superintendent Youth Council Representative, Jazlynn Mochniuk, Grand Trunk School

PUBLIC QUESTION PERIOD

None.

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ACTION ITEMS

2023-095

By Election

Trustee Fowler moved that the Board direct Administration to prepare for a By-election to fill the vacant trustee seat in the Grande Cache zone.

Carried

2023-096

Changes to the Agenda

Trustee Caputo moved that the Board accept the addition of three motions allowing for the reading of By-Law 2023-02.

Carried

2023-097

By-Election 2023

Trustee Fowler moved that Sean Nicholson be appointed as the Returning Officer and Nikki Gilks as the substitute Returning Officer.

Carried

2023-098

By-Election 2023

Trustee Caputo moved that Norma Fahl, Katelyn Brook, Meghan Auriat and Yvonne Furegati as the Deputy Returning Officers.

Carried

2023-099

First Reading of By-Law 2023-02

Trustee Fowler moved that the Board of Trustees approve the first reading of By-Law 2023-02, as follows:

BYLAW NO. 2023-02 OF THE GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION

A Bylaw of the Grande Yellowhead Public School Division, in the Province of Alberta, relating to the establishment of location to receive nominations for the By-Election

WHEREAS Section 28(1) of the Local Authorities Election Act RSA 2000, Chapter L-21 provides that subject to subsection (1.2), nominations shall be submitted at the local jurisdiction office at any time during the nomination period

AND WHEREAS Section 28(1.1) states that an elected authority may, by a bylaw passed prior to December 31 of the year before a year in which a general election is to be held, provide that a returning officer may establish one or more locations, in addition to the local jurisdiction office, where a deputy may receive nominations

AND WHEREAS Section 28(1.2) states If an elected authority passes a bylaw referred to in subsection (1.1), nominations shall be submitted to the local jurisdiction office or any location established by the returning officer at any time during the nomination period.

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AND WHEREAS Section 73 of the Education Act SA 2012, Chapter E-0.3 provides for the procedures for general elections and By-Elections are to be governed by the Education and the Local Authorities Election Act;

AND WHEREAS the Board of Trustees of the Grande Yellowhead Public School Division intends to establish an additional location to receive nominations.

NOW THEREFORE the Board of Trustees of Grande Yellowhead Public School Division enacts the following:

- 1) The Board approves the establishment of a second location, in addition to the local jurisdiction office, for receiving nomination from 10:00am to 12:00pm on the day of nominations in Grand Cache.

Carried

2023-100

Second Reading of By-Law 2023-02

Trustee Oshanyk moved that the Board of Trustees approve the second reading of By-Law 2023-02, as follows:

**BYLAW NO. 2023-02
OF THE
GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION**

A Bylaw of the Grande Yellowhead Public School Division, in the Province of Alberta, relating to the establishment of locations to receive nominations for the By-Election

AND WHEREAS the Board of Trustees of the Grande Yellowhead Public School Division intends to establish an additional location to receive nominations.

Carried

2023-101

Approval for Third Reading

Trustee Pettitt moved that the Board of Trustees approve the third reading of By-Law 2023-02 at this meeting.

Carried Unanimously

2023-102

Third Reading of By-Law 2023-02

Trustee Fowler moved that the Board of Trustees approve the third reading of By-Law 2023-02, as follows:

**BYLAW NO. 2023-02
OF THE
GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION**

A Bylaw of the Grande Yellowhead Public School Division, in the Province of Alberta, relating to the establishment of locations to receive nominations for the By-Election

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AND WHEREAS the Board of Trustees of the Grande Yellowhead Public School Division intends to establish an additional location to receive nominations.

Carried Unanimously

2023-103

Borrowing Resolution

Trustee Bobilek moved that the Board authorize the borrowing of up to \$400,000 with ATB Financial for the 2023/24 school year.

Carried

2023-104

Letter of Support for MD Greenview Community Grant

Trustee Oshanyk moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) moves to direct administration to send a letter supporting the Mountain Métis Council's Community Grant application for the MD of Greenview.

Carried

BOARD CHAIR REPORT

Chair Karpluk Shared:

- Kick Off 2023, Keynote Dr. Shimi Kang
- Letter from Minister Re: Social Studies Draft Curriculum

SUPERINTENDENT'S REPORT

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on August 23, 2023.

ADMINISTRATION REPORTS

Division Operations: Department Updates

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on August 23, 2023.

The Public Board Meeting recessed at 1202 hours.

The Public Board Meeting reconvened at 1300 hours.

TRUSTEE REPORTS

Connections to Board Governance Work Plan Calendar

Board Policy Committee

Met September 19th to review Policy 10 – Policy Making

Recognition of Employees Committee

None Report.

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Board Planning Seminar Committee

Meeting booked for December 12th at Central Office.

Board Negotiations Committee

No Report.

Board Representatives

- **PSBAA – Work Plan Update**
 - PSBAA Fall General Meeting will be Oct 18 to 20

- **ASBA Zone 2/3**
 - First meeting Friday September 22
 - October 12th is a Board Chair and Superintendent meeting with the Minister

FUTURE BUSINESS

Meeting Dates

Board – Open to Public

October 25, 2023 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

October 25, 2023 Committee of the Whole Meeting (9:00 a.m.)

Notice of Motion

None.

Future Agenda Items

None.

2023-105

Move into Closed Session

Trustee Caputo moved that the Board go into Closed Session at 1317 hours.

Carried

2023-106

Move out of Closed Session

Trustee Caputo moved that the Board come out of Closed Session at 1329 hours.

Carried

2023-107

ADJOURNMENT

Trustee Caputo moved for adjournment at 1330 hours.

Carried

X Dale Karpluk
Dale Karpluk (Oct 26, 2023 12:35 MDT)

Dale Karpluk
Board Chair

X Sean Nicholson

Sean Nicholson
Assistant Superintendent
Business Services