

Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 7**

February 26, 2025 – 10:00 a.m.

Grand Trunk School, Evansburg, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

---

**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present
J. Pettitt	Present

**ADMINISTRATION ATTENDANCE:**

Dr. Parsons, Superintendent of Schools  
Dr. Harding, Assistant Superintendent – Division Services and Supports  
C. Aschenmeier, Assistant Superintendent – Division Services and Supports  
M. Auriat, Assistant Superintendent – Human Resources  
J. Lin, Secretary-Treasurer  
C. Van Neck, Director of Transportation  
N. Gilks, Director of Communications and Special Projects (Virtual)  
B. Orge, Director of Facilities  
T. Roberts, Manager of OH&S  
K. Gilks, Teacher Supervisor, Educational Technology  
K. Brook, Senior Executive Assistant  
L. Lee, Director of Information Technology  
A. Corser, Teacher Consultant

**DELEGATIONS PRESENT:**

School Administration/Staff: Mrs. Schatz

---

**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1010 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

**ANNOUNCEMENTS**

- February is Black History Month, Random Acts of Kindness events, 100 Days of Learning, and Annual Pink Shirt Day
- Trustees will be attending the Alberta Rural Education Symposium next week

### **CHANGES TO THE AGENDA**

Addition of 8.1.2 – Letter from Grande Prairie Public School Division  
and 8.1.3 – AMA Section of Pediatrics Advocacy Effort

**2025-011**

### **APPROVAL OF THE AGENDA**

Trustee Mines moved that the Board approve the agenda, as amended.

**Carried Unanimously**

**2025-012**

### **APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of January 29, 2025.

**Carried Unanimously**

### **BUSINESS ARISING FROM THE MINUTES**

None.

### **DELEGATION / PRESENTATION**

None.

### **SPOTLIGHT ON STUDENTS**

Grand Trunk High School Foods Program

### **PUBLIC QUESTION PERIOD**

None.

### **ACTION ITEMS**

**2025-013**

### **Policy 7, Board Operations Update**

Trustee Bobilek moved that the Board of Trustees approve the update to Policy 07, *Board Operations*.

**Carried Unanimously**

**2025-014**

### **Policy 8, Committee of the Boards Update**

Trustee Bobilek moved that the Board of Trustees approve the update to Policy 8, *Committees of the Board*.

**Carried Unanimously**

**2025-015**

### **Creation of Financial Committee**

Trustee Bobilek moved that the Board of Trustees identify the trustees that will serve on the newly established Budget Financial Committee. The members will be Trustees Bobilek and Trustee Mines with Trustee Caputo as an alternate.

**Carried Unanimously**

### **BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Thank You to ATA Evergreen Local for Luncheon During Teachers' Convention
- Letter from Grande Prairie Public School Division

  
Dale Karpluk

  
Jun Lin

- AMA Section of Pediatrics Advocacy Efforts

2025-016

### **Advocacy Letter**

Trustee Caputo moved that the Board of Trustees have the Board Chair send a letter to Dr. Sam Wong that we are in support of his letter, ask if they would like for us to be a co-signer on their letter, and for it to be sent to the Minister of Education.

**Carried Unanimously**

### **SUPERINTENDENT'S REPORT**

Superintendent Parsons reported on all the activities she has been leading since the last Public Board meeting on January 29, 2025.

### **ADMINISTRATION REPORTS**

#### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on January 29, 2025.

#### **Annual OH&S Report**

The Board received their annual report regarding the OH&S program for Grande Yellowhead Public School Division.

#### **Alberta School Boards Association Honouring Spirit: Indigenous Student Award Report**

The Board received a report regarding the students nominated for the Honouring Spirit: Indigenous Student Award.

#### **Critical Incident Response Team Report**

The Board received a report regarding the work being done by our Critical Incident Response Team in preparation and planning for the 2025 Wildfire Season.

### **TRUSTEE REPORTS**

#### **Connections to Board Governance Work Plan Calendar**

None.

#### **Board Policy Committee**

Trustee Bobilek informed the Board that the Policy Committee met yesterday, February 25<sup>th</sup>, 2025 to work on developing Policy 22 to reflect the practice of AP 305, School Attendance Areas, which will be coming forward at the March 26<sup>th</sup>, 2025 Public Board Meeting.

#### **Recognition of Employees Committee**

Trustee Pettitt informed the Board that the Recognition of Employees Committee met on February 12<sup>th</sup>, 2025.

#### **Board Planning Seminar Committee**

No Report.

### **Board Negotiations Committee**

No Report.

### **Board Representatives**

- **PSBAA – Work Plan Update**
  - February 6<sup>th</sup> and 7<sup>th</sup> was the PSBC Meeting
- **ASBA Zone 2/3**
  - ASBA Zone 2/3 met on Friday, February 21, 2025

### **FUTURE BUSINESS**

#### **Meeting Dates**

Board – Open to Public

March 26, 2025 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

March 26, 2025 Committee of the Whole Meeting (9:00 a.m.)

#### **Notice of Motion**

None.

#### **Future Agenda Items**


None.

**2025-017**

### **ADJOURNMENT**

Trustee Mines moved for adjournment at 1326 hours.

**Carried Unanimously**

X   
Dale Karpluk (Mar 26, 2025 22:02 MDT)

Dale Karpluk  
Board Chair

X 

Jun Lin  
Secretary-Treasurer