

Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 8**

March 26, 2025 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

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**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present Virtually
J. Pettitt	Present

**ADMINISTRATION ATTENDANCE:**

Dr. Parsons, Superintendent of Schools  
Dr. Harding, Assistant Superintendent – Division Services and Supports  
C. Aschenmeier, Assistant Superintendent – Division Services and Supports  
M. Auriat, Assistant Superintendent – Human Resources  
J. Lin, Secretary-Treasurer  
L. Liu, Director of Finance  
C. Van Neck, Director of Transportation  
N. Gilks, Director of Communications and Special Projects  
A. Corser, Director of Inclusion  
B. Orge, Director of Facilities  
L. Lee, Director of Information Technology  
K. Gilks, Supervisor Teacher – Educational Technology  
T. Miluch, Teacher Consultant  
K. Brook, Senior Executive Assistant

**DELEGATIONS PRESENT:**

School Administration/Staff/Students (virtual): Janaya Marshall (Principal – Fulham Community School), Alison Minelli (Teacher – Fulham Community School)  
Community Members: Holly See (Parent)

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**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1012 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

## **ANNOUNCEMENTS**

- March 10<sup>th</sup> – 14<sup>th</sup>, Substitute Teachers' Appreciation Week
- Alberta Education has extended the Assurance Measures Survey to this Friday

## **CHANGES TO THE AGENDA**

None.

**2025-018**

### **APPROVAL OF THE AGENDA**

Trustee Caputo moved that the Board approve the agenda.

**Carried Unanimously**

**2025-019**

### **APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of February 26, 2025.

**Carried Unanimously**

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **DELEGATION / PRESENTATION**

Holly See – Boundary Exemptions

## **SPOTLIGHT ON STUDENTS**

Fulham Students Presentation from *The Mystery of the Missing Medallion! – Live from Fulham Stage*

## **PUBLIC QUESTION PERIOD**

None.

## **ACTION ITEMS**

**2025-020**

### **New Superintendent Commencing July 1, 2025**

Trustee Caputo moved that the Grande Yellowhead Public School Division hereby appoints Kurt Scobie to the position of Superintendent of Schools and CEO for the Grande Yellowhead Public School Division commencing July 1<sup>st</sup>, 2025.

**Carried Unanimously**

**2025-021**

### **Appointment of Temporary Assistant Superintendent**

Trustee Bobilek moved that the Grande Yellowhead Public School Division hereby appoints Kurt Scobie to the temporary position of Assistant Superintendent of Schools for Grande Yellowhead Public School Division for May and June 2025.

**Carried Unanimously**

**2025-022**

### **Closed Session**

Trustee Caputo moved that the Board go in to closed session at 1051 hours.

**Carried Unanimously**

  
Dale Karpluk

  
Jun Lin

**2025-023**

**Out of Closed Session**

Trustee Fowler moved that the Board come out of closed session at 1057 hours.

**Carried Unanimously**

**2025-024**

**Chair Contract Authority**

Trustee Pettitt moved that the Board of Trustees approve that the Board Chair is authorized to execute the contract to retain the consultant firm Triple P HR Services LTD.

**Carried Unanimously**

**2025-025**

**Three-Year Capital Plan Submission and Ten-Year Facility Plan**

Trustee Caputo moved that the Board of Trustees approve the Three-Year Capital Plan (2025-2028) and Ten-Year Facilities Plan (2025-2035), subject to funding by Alberta Education being in place at the appropriate time.

**Carried Unanimously**

**2025-026**

**Letter of Congratulations to Minister Long**

Trustee Pettitt moved that the Board of Trustees move to direct administration to send a letter of congratulations to West Yellowhead MLA Martin Long on behalf of the Board recognizing his recent appointment as the Minister of Infrastructure on February 27, 2025.

**Carried Unanimously**

**2025-027**

**The Canadian School Boards Association Annual Congress**

Trustee Caputo moved that the Board approve the attendance of interested Trustees at the Canadian School Board Association (CSBA) Annual Congress and National Trustee Gathering on Indigenous Education, to be hosted by the Manitoba School Boards Association, from July 2-5<sup>th</sup>, 2025.

**Trustees Karpluk, Fowler, and Caputo in Favour  
Trustees Pettitt, Bobilek, and Mines Opposed  
Defeated**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Minister Response Regarding School Nutrition Advocacy Letter
- Minister Response Regarding the Use of Public Funds for Public Schools
- Minister Response Regarding Funding for Full Time Kindergarten
- Follow-up Letter to Minister of Environment and Climate Change Regarding Jasper Wildfire Deductible
- Success Stories in GYPSD
- Upcoming Yellowhead County Meeting
- Meeting with Evergreen Catholic Separate School Board

## **SUPERINTENDENT'S REPORT**

Superintendent Parsons reported on all the activities he has been leading since the last Public Board meeting on February 26, 2025.

## **ADMINISTRATION REPORTS**

### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on February 26, 2025.

The Public Board Meeting recessed at 1200 hours.

The Public Board Meeting reconvened at 1308 hours.

### **Annual Technology Report**

The Board received an in-depth presentation from the Director of Information Technology, Mr. Lee, and Supervisor Teacher of Educational Technology, Ms. Gilks, regarding the annual technology report.

### **Annual Inclusion Report**

The Board received a comprehensive report from Director of Inclusion, Ms. Corser, outlining the programs and supports for students requiring specialized services.

## **TRUSTEE REPORTS**

### **Connections to Board Governance Work Plan Calendar**

The Board of Trustees and the Superintendent attended the Alberta Rural Education Symposium (ARES) conference March 2<sup>nd</sup> to March 4<sup>th</sup>.

### **Board Policy Committee**

Trustee Bobilek shared that the Policy Committee met March 25<sup>th</sup> to review Policy 22 which will be coming forward at the April Public Board Meeting for approval.

### **Recognition of Employees Committee**

Trustee Pettitt shared that the Recognition Committee will be meeting sometime in May to plan the retirement event.

### **Board Planning Seminar Committee**

No Report.

### **Board Negotiations Committee**

No Report.

### **Board Finance/Budget Committee**

Trustee Mines shared that the Finance/Budget Committee met for the first time on March 13<sup>th</sup>, 2025, and reviewed their terms of reference. They will be meeting again in April to start reviewing the Board Governance Budget.

### **Board Representatives**

- **PSBAA – Work Plan Update**
  - PSBC Meeting April 11th
- **ASBA Zone 2/3**
  - No Report.

### **FUTURE BUSINESS**

#### **Meeting Dates**

Board – Open to Public

April 16, 2025, Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

April 16, 2025, Committee of the Whole Meeting (9:00 a.m.)

#### **Notice of Motion**

None.

#### **Future Agenda Items**


Follow-up letter to the Minister of Environment and Climate Control regarding Jasper Fire Deductible.

**2025-028**

### **ADJOURNMENT**

Trustee Karpluk moved for adjournment at 1404 hours.

**Carried**

X   
Dale Karpluk (Apr 17, 2025 15:25 MDT)

Dale Karpluk  
Board Chair

X 

Jun Lin  
Secretary-Treasurer