

Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 9**

April 16, 2025 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

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**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present
J. Pettitt	Present (Virtually)

**ADMINISTRATION ATTENDANCE:**

Dr. Parsons, Superintendent of Schools (Virtually)  
K. Scobie, Principal for Harry Collinge High School  
C. Aschenmeier, Assistant Superintendent – Division Services and Supports  
M. Auriat, Assistant Superintendent - Human Resources  
C. Van Neck, Director of Transportation  
N. Gilks, Director of Communications and Special Projects  
L. Lee, Director of Information Technology  
A. Corser, Director of Inclusion  
L. Liu, Director of Finance  
B. Orge, Director of Facilities  
K. Brook, Senior Executive Assistant

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**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1002 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

**ANNOUNCEMENTS**

- Last week was Education Week
  - This years these was Learning Uplifts All
- The Board attended an excellent and informative Indigenous Education Event

**CHANGES TO THE AGENDA**

Addition – 7.2.9 – CUPE Collective Agreement 2021-2028

**2025-029**

**APPROVAL OF THE AGENDA**

Trustee Mines moved that the Board approve the agenda, as amended.

**Carried Unanimously**

**2025-030**

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of March 26, 2025.

**Carried Unanimously**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

None.

**SPOTLIGHT ON STUDENTS**

None.

**PUBLIC QUESTION PERIOD**

None.

**ACTION ITEMS**

**2025-031**

**Budgeting Principles Allocation Model for 2025/26**

Trustee Fowler moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) approves the Budget Principles Allocation Model for the development of the 2025-26 school year Budget.

**Carried Unanimously**

**2025-032**

**2025/26 School Calendar Approve Final**

Trustee Caputo moved that the Board of Trustees approves the attached 2025/2026 School Year Calendar, as 'final'.

**Carried Unanimously**

**2025-032**

**2026/27 School Calendar Approve in Principle**

Trustee Bobilek moved that the Board of Trustees approve Option A 2026/2027 school year calendar 'in principle' at this Board meeting, but during the 2025/2026 school year, present Option B 2026/2027 school year calendar – which reflects feedback from the Calendar Survey – to allow stakeholders to vote on which calendar, Option A or Option B, they would like the Board to approve for the 2026/2027 school year.

**Carried Unanimously**

**2025-033**

**2027/28 School Calendar Approve in Principle**

Trustee Mines moved that the Board of Trustees approve 'in principle' the calendar for the 2027/2028 school year (attached).

**Carried Unanimously**

**2025-034**

**Letter of Appreciation to Brian Callaghan**

Trustee Bobilek moved that the Board of Trustees directs administration to send a letter of appreciation to Brian Callaghan, Education Consultant, on behalf of the Board recognizing his work on Superintendent selection process for Grande Yellowhead Public School Division.

**Carried Unanimously**

**2025-035**

**Board Policy 8, Committees of the Board, Update**

Trustees Bobilek moved that the Board of Trustees approve the update to Policy 8, *Committees of the Board*.

**Carried Unanimously**

**2025-036**

**Board Policy 13, Appeals and Hearings Regarding Student Matters, Update**

Trustee Bobilek moved that the Board of Trustees approve the update to Policy 13, *Appeals and Hearings Regarding Student Matters*.

**Carried Unanimously**

**2025-037**

**Board Policy 18, School Calendar Update**

Trustee Bobilek moved that the Board of Trustees approve the update to Policy 18, *School Calendars*.

**Carried Unanimously**

**2025-038**

**CUPE Collective Agreement**

Trustee Caputo moved that the Board of Trustees ratify the memorandum of Agreement for changes to the Collective Agreement between the Board of Trustees of the Grande Yellowhead Public School Division and the Canadian Union of Public Employees Local #1357 (CUPE).

**Carried Unanimously**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Board Chair and Superintendent Meeting with the Minister
- Honouring Spirit Indigenous Student Award
- GYPSD Jasper Indigenous Education Event
- Meeting with Yellowhead County – May 20<sup>th</sup>
- President and CEO of PSBAA Informal Meeting

**SUPERINTENDENT'S REPORT**

Superintendent Parsons reported on all the activities he has been leading since the last Public Board meeting on March 26, 2025.

The Public Board Meeting recessed at 1051 hours.

The Public Board Meeting reconvened at 1106 hours.

## **ADMINISTRATION REPORTS**

### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on March 26, 2025.

**2025-039**

#### **In Camera**

Trustee Bobilek moved that the Board go in camera at 1130 hours.

**Carried Unanimously**

**2025-040**

#### **Out of Camera**

Trustee Bobilek moved that the Board come out of camera at 1212 hours.

**Carried Unanimously**

The Public Board Meeting recessed at 1212 hours.

The Public Board Meeting reconvened at 1328 hours.

### **Second Quarter Division Financial Update**

The Board received an update regarding the second quarter division financials.

### **Career Education in GYPSD**

The Board received an update regarding learning opportunities, including the Registered Apprenticeship Program (RAP), Work Experience (WE) Program, and Green Certificate Program (GC), for Grande Yellowhead Public School Division (GYPSD) high school students.

## **TRUSTEE REPORTS**

### **Connections to Board Governance Work Plan Calendar**

#### **Board Policy Committee**

Response to Public Delegation, we will be going back to Policy 22

#### **Recognition of Employees Committee**

#### **Board Planning Seminar Committee**

#### **Board Negotiations Committee**

#### **Board Representatives**

- **PSBAA – Work Plan Update**
  - PSBC was April 9<sup>th</sup> to 11<sup>th</sup>

- PSBAA Spring General Meeting will be June 3<sup>rd</sup> to 5<sup>th</sup>
- **ASBA Zone 2/3**
  - ASBA Budget Video

## **FUTURE BUSINESS**

### **Meeting Dates**

Board – Open to Public

May 21, 2025 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

May 21, 2025 Committee of the Whole Meeting (9:00 a.m.)

### **Notice of Motion**

None.

### **Future Agenda Items**

Board Chair Karpluk asked administration to look at dates for the final school tours, as well as information regarding charter costs.

**2025-041**

#### **In Camera**

Trustee Caputo moved that the Board go in camera at 1409 hours.

**Carried Unanimously**

**2025-042**

#### **Out of Camera**

Trustee Mines moved that the Board come out of camera at 1442 hours.


**Carried Unanimously**

**2025-043**

### **ADJOURNMENT**

Trustee Caputo moved for adjournment at 1443 hours.

**Carried Unanimously**

X   
 Dale Karpluk (May 22, 2025 15:50 MDT)

Dale Karpluk  
Board Chair

X 

Jun Lin  
Secretary-Treasurer