

Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 1**

August 20, 2025 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

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**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present
J. Pettitt	Present Virtually

**ADMINISTRATION ATTENDANCE:**

K. Scobie, Superintendent of Schools  
J. Lin, Secretary-Treasurer  
C. Aschenmeier, Assistant Superintendent – Division Services and Supports  
M. Auriat, Assistant Superintendent – Human Resources  
C. Van Neck, Director of Transportation  
N. Gilks, Director of Communications and Special Projects  
L. Lee, Director of Information Technology  
A. Corser, Director of Inclusion  
B. Orge, Director of Facilities  
K. Brook, Senior Executive Assistant

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**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1011 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

**ANNOUNCEMENTS**

- Welcome to the First Board Meeting of the 2025/2026 School Year
- 2025 Election – Interested candidates are encouraged to bring in their nomination forms up to noon on Nomination Day on September 22<sup>nd</sup>.

**CHANGES TO THE AGENDA**

None.

**2025-076**

**APPROVAL OF THE AGENDA**

Trustee Fowler moved that the Board approve the agenda.

**Carried Unanimously**

**2025-077**

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of June 18, 2025.

**Carried Unanimously**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

None.

**SPOTLIGHT ON STUDENTS**

None.

**PUBLIC QUESTION PERIOD**

None.

**ACTION ITEMS**

**2025-078**

**Board Self-Evaluation and Goals for 2025-2026**

Trustee Bobilek moved that the Board approve that the 2024/25 Board Self-Evaluation that took place on June 24, 2025.

**Carried Unanimously**

**2025-079**

**External Facilitator for Board Orientation**

Trustee Caputo moved that the Board of Trustees engages Triple P HR Services Ltd. To facilitate the onboarding of the newly elected Grande Yellowhead Public School Division trustees following the October 20, 2025 election.

**Carried Unanimously**

**2025-080**

**General Election 2025 – New RO and SRO**

Trustee Mines moved that in preparation for the General Election to be held on October 20, 2025, is recommended that the Board of Trustees approve the following:

Nikki Gilks, Director of Communication and Special Projects, be appointed as the Returning Officer; and Katelyn Brook, Senior Executive Assistant, be appointed as the Substitute Returning Officer.

**Carried Unanimously**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Minister of Education and Childcare – Provincial Funding Request for Compensation for Local CUPE Bargaining Agreement – Response Letter

  
Dale Karpluk

  
Tash Taylor

- Meeting with Yellowhead County – Mayor Wade Williams and CAO Luc Mercier

**2025-081**

### **Yellowhead County Local Improvement Notice**

Trustee Mines moved that the Board write to the Minister of Education and Childcare to share the challenge of paying Yellowhead County a Local Improvement Tax for water and sanitary sewer upgrades.

**Carried Unanimously**

### **BOARD CHAIR REPORT CONTINUED**

Chair Karpluk Shared:

- Meeting with Minister of Infrastructure Honourable Martin Long
- School Trustee Election Video

### **SUPERINTENDENT'S REPORT**

Superintendent Scobie reported on all the activities he has been leading since the last Public Board meeting on June 18, 2025.

### **ADMINISTRATION REPORTS**

#### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on June 18, 2025.

#### **2024/2025 School Year End Audit Plan**

The Board received the 2024/25 School Year Audit Update, as information.

#### **School Library Materials Update – Ministerial Order**

The Board received an overview of the new Ministerial Order (#030/2025) on the selection, availability, and access of school library materials.

#### **ATA PD Funds Breakdown**

The Board received a report on Professional Growth Committees, as information.

The Public Board Meeting recessed at 1219 hours.

The Public Board Meeting reconvened at 1335 hours.

### **TRUSTEE REPORTS**

#### **Connections to Board Governance Work Plan Calendar**

Trustee Mines reported that she attended AWN Cultural Camp.

**Board Policy Committee**

The Policy Committee met on August 19<sup>th</sup>, there will be two policies coming forward in September. There will also be a recommendation coming forward to the Recognition Committee regarding Policy 19.

**Recognition of Employees Committee**

No Report.

**Board Planning Seminar Committee**

The Board Planning Seminar Committee met during the summer to lay the foundation for the orientation for the new board in October.

**Board Negotiations Committee**

No Report.

**Board Finance Committee**

The Board Finance Committee met August 19<sup>th</sup>, no recommendations coming forward.

**Board Representatives**

- **PSBAA – Work Plan Update**
  - Trustees attended the Public School Boards Council meeting August 6<sup>th</sup> to 8<sup>th</sup>.
- **ASBA Zone 2/3**
  - No Report.

**FUTURE BUSINESS****Meeting Dates**

Board – Open to Public

September 17, 2025 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

September 17, 2025 Committee of the Whole Meeting (9:00 a.m.)

**Notice of Motion**

None.

**Future Agenda Items**

None.

**2025-082**

**Closed Session**

Trustee Mines moved that the Board go into closed session at 1342 hours.

**Carried Unanimously**

**2025-083**

**Out of Closed Session**

Trustee Bobilek moved that the Board come out of closed session at 1408 hours.


**Carried Unanimously**

**2025-084**


**ADJOURNMENT**

Trustee Caputo moved for adjournment at 1408 hours.

**Carried Unanimously**

X   
Dale Karpluk (Sep 18, 2025 09:34:05 MDT)

Dale Karpluk  
Board Chair

X   
Tash Taylor (Sep 18, 2025 10:13:51 MDT)

Tash Taylor  
Secretary-Treasurer