
Teacher Award Nominations

Background

The Division believes in acknowledging outstanding staff achievement as a public demonstration of their commitment to excellence. The Division encourages opportunities for public recognition to further demonstrate staff commitment and the Board priority of Teaching and Leadership Excellence.

Procedures

Outstanding achievement of staff will be recognized and appropriately honored within the Division, and at the municipal, provincial, national, or international level where applicable.

1. Individuals nominating staff are responsible for:
 - 1.1 Ensuring that the individual being nominated meets the criteria (ion) of the award.
 - 1.2 Informing the individual of the achievement award which they are eligible for and gain their consent to be nominated for the award.
 - 1.3 Completing the nomination package in its entirety with accurate and complete detailed information.
 - 1.4 Consulting with the Office of the Superintendent to ensure the award nomination criteria is met in a detailed and appropriate manner to assist in the selection process.
 - 1.5 Providing the finalized nomination package two weeks prior to the nomination deadline to the Office of the Superintendent for final review and Division formatting purposes.
2. The Office of the Superintendent will submit the nomination package to the award organization.
3. The Office of the Superintendent will communicate the status of the nomination as received.

References:

Board Policy 19 – Recognition of Staff

Approved: May 29, 2020