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## SCHOOL BUS OPERATOR CREDENTIALS

### Background

The Division believes that a safe student transportation system requires qualified and safety oriented school bus operators.

### Procedures

1. The minimum credentials for School Bus Operators in the Division will be identified by the Director of Transportation Services.
  - 1.1 All Bus Operators in the Division will be approved by Transportation Services.
  - 1.2 Division Operator Requirements:
    - 1.2.1 a valid Class 1 or Class 2 Alberta Operator's License; with an "S" Endorsement.
    - 1.2.2 The driver of a Multi-Function Activity Bus (MFAB) with a seating capacity of 24 passengers or less must have a valid Class 1, 2 or 4 Alberta Operator's Licence with an "S" Endorsement
    - 1.2.3 valid First Aid Certificate; and
    - 1.2.4 Alberta Driver's abstract indicating that the operator has fewer than six (6) demerit points.
  - 1.3 Transportation Services may require that an operator attend a defensive driving course for any of the following:
    - an at fault collision,
    - accumulation of demerit points,
    - driving errors,
    - traffic violation, or
    - at the discretion of the Director of Transportation Services
2. Regular upgrading and training programs will be provided for Division Bus Operators to ensure high skill levels and safety awareness.
  - 2.1 Transportation Services will arrange for regular offerings of the courses required to enhance skills and knowledge or to maintain regulatory compliance
  - 2.2 Completion of the assigned coursework within the set due dates is mandatory.
  - 2.3 Disciplinary action may be taken for any non-compliance up to and including removal from active service.

Reference: Section 11, 33, 52,53,59,59.1,68,197,222,225 Education Act  
Commercial Vehicle Safety Regulation 121/2009  
Student Transportation Regulation 250/98 (Amended A.R. 125/2005)  
Use of Highway and Rules of the Road Regulation 304/2002  
Vehicle Equipment Regulation 122/2009

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