
DAMAGE, DESTRUCTION OR THEFT OF PRIVATE PROPERTY

Background

The Division does not assume responsibility for private property belonging to students, staff members, volunteers or members of the general public that is damaged, destroyed or stolen while the private property is on Division owned premises. The Division however, does urge that an attempt be made by staff members to identify the person(s) responsible for such acts, and to assist the owner in securing payment or replacement for the item.

Procedures

1. The Division expects that staff members will be diligent in seeking to identify the person(s) responsible for damage, destruction or theft of private property while the item is on Division owned property and will be diligent in using responsible and lawful procedures in any investigations.
 - 1.1 Principals and supervisors will use legally appropriate means to identify individuals responsible for damage, destruction or theft of private property.
 - 1.2 When the damage, destruction or theft of private property is considered, by the principal or supervisor, to be of a serious nature and requiring the assistance of the police, they will report the matter to the police for investigation.
 - 1.3 When the principal has identified a student(s) as being responsible for the damage, destruction or theft of private property the parents of the student(s) will be informed immediately. In all cases the legal rights of the accused will be protected.
 - 1.4 When a principal or supervisor has identified a staff member as being responsible for the damage, destruction or theft of private property, the Superintendent will be informed immediately and he/she will decide on the course of action. In all cases the legal rights of the accused will be protected.
 - 1.5 When the person suspected of causing intentional or negligent damage, destruction or being responsible for the theft of Division owned property is not a student or staff member the principal or responsible officer will report the matter to the police.
2. The Division expects that staff members act as socially responsible citizens by giving reasonable assistance to the owner of the property in securing payment or replacement for the item.
 - 2.1 Where the person responsible for intentional or negligent damage, destruction or theft of Division owned property is not a student, the officer delegated by the Office of the Superintendent will take whatever means are necessary and appropriate to secure payment or replacement of the item or where court ordered restitution is awarded to secure the restitution.
 - 2.2 The principal or officer delegated by the Office of the Superintendent will take whatever means are reasonable and appropriate to assist the owner of the damaged, destroyed or stolen property in securing payment or replacement for the item.

Reference: Sections 54, 251, 257 Education Act

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