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## **ORGANIZATION FOR INSTRUCTION**

### **Background**

The principal is held responsible and accountable for the organization of instruction at their school.

### **Procedures**

1. The principal, in consultation with staff, and the Office of the Superintendent, where applicable, will determine the:
  - 1.1 Organization of classes;
  - 1.2 Organization of teacher assignments;
  - 1.3 Allocation of services and resources;
  - 1.4 Course offerings of the school; and
  - 1.5 The extra and co-curricular activities.
  
2. Decisions made about a child's education are best made in consultation between the school's staff and the parents.
  - 2.1 Assigning students to classrooms for the beginning of the school year is the principal's responsibility. Staff and parents may contribute to the decision.
  - 2.2 The parent of a child is an important part of their education throughout the kindergarten - Grade 12 experience. Their understanding of the child can provide valuable insights into assisting the school staff in providing an excellent educational program for their child. The parent is to have a voice in ensuring the school staff understands from the parent's perspective where they see their child learning and working best.
  - 2.3 The teacher provides additional perspectives regarding the student's peer groups, classroom interests and learning strengths.
  - 2.4 A process will be determined by the principal that enables parents the opportunity to discuss, from their perspective, what would work best in the next school year for their child.
  - 2.5 The final decision on student placement is made by the principal after reviewing the various perspectives. The decision is not appealable to the Board.
  
3. It is recognized that there may be a need to group students in different grades or different courses in the same class.

Reference: Section 33,52,53,196,197,222 Education Act

Approved: November 2005

Amended: November 21, 2012, March 21, 2018; July 1, 2018; April 24, 2020